

## 1.1 BOARD MINUTES COMPANY CONFIDENTIAL

Date: 27<sup>th</sup> September 2023, 10.00am -16.00pm, Framestore - London

Present: Baroness Nicky Morgan (NM) (Chair)

Steve Holliday (SH)

Dame Julia Cleverdon (JC)

Mo Isap (MI)

Elizabeth Beale (EB) David Baldwin (DB) Ashwin Mistry (AM) Neil McLean (NML)

Oli de Botton, Chief Executive (OdB) John Yarham, Deputy Chief Executive (JY)

In attendance:

NM made a suggestion to the Board that the responsibility for Committee membership should lie within the Nominations Committee. The Board agreed and therefore this will be reflected in the committee's Terms of Reference.

NM also suggested that

## 2.1.5 Operations

KR provided an update on the highlights from the Operations team, including reduced turnover, successful recruitment, the ITT for an IT service provider, data protection and preparation for the ISO27001 surveillance audit in Jan 2024.

The Board asked about CEC's diversity statistics, which were shared in the meeting and the ED&I strategy which is now in place to address related challenges.

## 2.3 Management Accounts

EK presented the management accounts, and the Board noted the current position – the spend against the Budget year to date is on target, with increased staff retention and an early signing of the GFA allowing good progress and reducing the risk of underspend in the year. We are currently undertaking a mid-year reforecast, the results of which will be reported to Audit committee in October. Total spend for the year is expected to be around £35m, with around £32m of that from the main GFA and the remainder from other sources, including the primary grant.

## 3. Deep Dive

OdB introduced the top opportunities and risks for CEC.

JY spoke through the context, SWOT and key actions of the devolution deals.

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Department for Education.							

NM welcomed Hannah Sheehan (HS) to the Board meeting. HS introduced herself and her role within the